



Richland-Bean Blossom Community School Corporation

EDGEWOOD JUNIOR HIGH SCHOOL

Caring. Daring. Preparing.

“Home of the Colts”

2020 – 2021 Parent/Student Handbook

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**EDGEWOOD JUNIOR HIGH SCHOOL
SCHEDULE 2020 - 2021 SCHOOL YEAR**

<i>EJHS Hybrid Schedule</i>									
Students not enrolled in the virtual academy									
Time	Monday		Tuesday		Wednesday	Thursday		Friday	
7:30-8:55	1	A-K in person L-Z online	5	A-K in person L-Z online	All students (A-Z), that are not enrolled in the virtual academy, will participate in e-Learning Students will "attend" all 8 classes	1	A-K online L-Z in person	5	A-K online L-Z in person
9:00-10:25	2	A-K in person L-Z online	6	A-K in person L-Z online		2	A-K online L-Z in person	6	A-K online L-Z in person
10:30-11:20	HR	A-K in person L-Z online	HR	A-K in person L-Z online		HR	A-K online L-Z in person	HR	A-K online L-Z in person
11:25-12:50	3	A-K in person L-Z online	7	A-K in person L-Z online		3	A-K in person L-Z online	7	A-K online L-Z in person
12:55-2:20	4	A-K in person L-Z online	8	A-K in person L-Z online		4	A-K in person L-Z online	8	A-K in person L-Z online

EJHS will operate on a Block 8 schedule M/T/R/F

Students will have Periods 1-4 Monday and Thursday
Students will have Periods 5-8 on Tuesday and Friday

Students will have Periods 1-8 on Wednesday and will operate virtually (classes will be
~40 minutes in length)

INTRODUCTION

WELCOME TO EJHS!

Welcome to Edgewood Junior High School, home of the “Colts”. The purpose of this handbook is to familiarize the parents and students of Edgewood Junior High School with the policies and practices that will be followed during the school year. The handbook is broad and general, and is not intended to answer specific, individual questions. Students encountering problems not discussed in this handbook should feel free to ask questions concerning their specific problems.

We hope you have an excellent school year. We wish you success in all of your coursework and hope you become actively involved in the many extracurricular activities offered to students at Edgewood Junior High School.

RBB Mission Statement:

Caring. Daring. Preparing. We are a family who **cares** about our students, their families, and the community. We **dare** to promote bold innovations to help all learners succeed and to **prepare** them to change their world for the better.

RBB Vision Statement

At RBBCSC, we will:

Provide authentic and relevant learning by building relationships with community and industry partners.

Develop and maintain family and community connections through engaging and empowering experiences.

Encourage the use of innovative tools within flexible and inviting spaces.

Promote workforce readiness by helping students develop the necessary skills and career awareness.

Nurture the whole child by providing for the social and emotional needs of our students.

Edgewood Junior High School

VISION STATEMENT

At EJHS we promote: **Creativity, Optimism, Learning, Togetherness, Success**, in a united effort to provide all students with social, academic, and real-world skills.

MISSION STATEMENT

Edgewood Junior High School is a disciplined environment dedicated to developing lifelong learners.

GOALS

All students will demonstrate growth in literacy.

All students will demonstrate growth in mathematical skills.

All students will demonstrate growth in interpersonal skills.

NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

The R.B.B.C.S.C. School Board does not discriminate on the basis of religion, race, color, national origin, sex, disability or age in its programs, activities or employment. Further, it is the policy of this Corporation to provide an equal opportunity for all students, regardless of race, color, creed, disability, religion, gender, ancestry, age, national origin, place of residence within the boundaries of the Corporation, or social or economic background, to learn through the curriculum offered in this Corporation.

PART I - GENERAL INFORMATION

HISTORY AND TRADITION

Our school corporation was formed in 1963. Both township schools merged into the Richland-Bean Blossom Metropolitan School District in order to provide a better education and facilities than each system could provide individually. The name of the school district was changed to Richland-Bean Blossom Community School Corporation in 1965. Our present building was completed in 1969; it was named Edgewood Junior High School and would house sixth, seventh, and eighth graders from the community.

SCHOOL SONG:

“THE VICTORS”
Hail to the victors valiant;
Hail to the conquering heroes;
Hail, Hail, the Edgewood Colts
The leaders and the best.
Rah, Rah, Rah
There is no stopping us.
We’ll be victorious.
Hail, Hail, the fighting Colts-
From Edgewood Junior High

ACCREDITATION

All Richland-Bean Blossom Community School Corporation Schools are accredited by AdvancED, for the North Central Association/Commission of Accreditation and School Improvement. Edgewood Junior High School and the Richland Bean Blossom school district are committed to continuous school improvement.

HARMONY 3 FAMILY ACCESS CONNECTION

Parents have the ability to view student’s school information over the Internet. The Harmony link has been created on the school’s and district’s web sites that will take you to the connection. Once connected, you will have the ability to view your student’s information by entering your student “ID number” and parent “password” for Harmony 3 Family Access.

Parents will be issued a User ID and password. Please contact Edgewood Junior High School at 812-876-2005 if you have any questions or experience difficulty logging on.

OBJECTIVES

The objectives and programs at Edgewood Junior High School have been designed to reflect how the learning process and the students are impacted. The objectives are:

- To provide the students opportunities for a planned transitional period between the self-contained classroom of the elementary school and the departmentalized specialized instruction found in the high school.
- To provide students some personal choice activities in the academic and exploratory areas of the curriculum.

- To permit the organization of a program with emphasis upon a continuation and enrichment of the basic skills introduced in the elementary grades that will allow each student to progress at his/her optimum rate of learning.
- To provide an educational experience for students who will foster a favorable attitude toward school and learning, and assure some measure of success.
- To provide for students systematic development of interpersonal and small group interaction skills.
- To provide a variety of life experiences that will help the students learn social graces, respect for others, and acceptance of individual differences.
- To provide the students opportunities for cultural experiences and development, and to foster an appreciation for aesthetics.
- To provide a program of guidance and personal services adapted to the needs of the "adolescent".
- To provide health and physical education activities unique to this period of rapid physical growth.
- To challenge and stimulate all students to reach their potential in the academic, social, and physical areas.
- To help students develop the ability to make decisions.
- To help students become contributing citizens in their local community as well as global community.

PART II - GENERAL INFORMATION

ATTENDANCE

See the corporation wide Ownership in Education handbook.

DISCIPLINE

See the corporation wide Ownership in Education handbook.

AFTER SCHOOL ACTIVITIES

A student cannot stay after school unsupervised until the activity begins or to wait for a friend/relative to complete an activity. Students must be under the direct supervision of a teacher, sponsor or coach. A student is to wear appropriate school clothes to the after school activities. Dance activities are limited to EJHS students.

ANNOUNCEMENTS

Daily announcements related to school and student activities will be given each day. Students who wish to have activities announced must have the information written and approved by the sponsor. Such announcements should be in the main office no later than 8:00 A.M. the day of the announcement. Special announcements will be kept to a minimum so as not to disturb regular class procedure. The bulletin will be posted daily and is archived on the school's website.

BUILDING HOURS

The building and school office are open in the morning at 7:00 a.m. and closes at 3:30 p.m. You are encouraged to use the facility for study, committee and project work, and for individual and group practice. You must, however, be supervised by an adult. If you do not need to arrive early for study or teacher help, please plan your arrival between 7:00 a.m. and 7:15 a.m. School begins at 7:30 a.m.

CHANGE OF ADDRESS

Please update demographic information in Harmony and/or inform the Junior High office secretary of any changes in your address, telephone number, email, guardianship, etc., which occur during the school year.

CARE OF THE BUILDING

The taxpayers of our community, including your parents, paid for the school facilities. All of us at RBBCSC, as well as the greater RBBCSC Community, take great pride in the facilities. They belong to all of us. Maintaining the building and its surroundings in a clean and orderly condition is the responsibility of every student in cooperation with the faculty and custodial staff. Take pride in the attractive appearance of our building. If you accidentally damage something, report it as quickly as possible so we can help to correct the damage. Intentional markings, cutting, or other defacing and damage will result in disciplinary action for those involved and restitution from them.

CONVOCATIONS

Convocations will be periodically scheduled throughout the year. You are asked to conduct yourself in the best possible manner and to show courtesy and respect to those presenting the program.

FIELD TRIPS

Field trips supplement classroom learning and benefit students in many ways. Students must have signed, written permission slips on file before being allowed to go on any school field trips. All school rules are enforced during field trips. Students with frequent absences, failing grades, and/or major discipline problems may be restricted from participation at the discretion of the teacher and/or building administrator.

FLOWERS/BALLOONS

Please refrain from having flowers and balloons delivered to students during the school day.

BICYCLES/MOPEDS/SKATEBOARDS

Students riding bicycles to school shall park them in the rack at the rear of the building near the P.E. locker rooms. The student must provide his own lock and chain to keep the bike secure from theft. While students are allowed to bring skateboards to school, they must be stored and will not be accessed during the school day. Students are not to drive mopeds or any type of motorized vehicle to school.

WHAT TO KNOW -----WHERE TO GO!!!

<u>Problem/Concern</u>	<u>Person(s) to See</u>
Absence from school	Office Secretary Guidance Counselor Administrator
Athletics	Assistant Principal Athletic Director
Book rental/other fees	Office Secretary
Bus problems	Bus Driver Junior High Administrator Transportation Director
Class Schedule	Guidance Counselor
Forgotten lunch money	Your responsibility
Getting along with others	Teachers, Counselors, Administrators
Grades, report cards	Teacher, Counseling Office
Health/illness problems	Health Aide, Office Secretary
Library books, etc.	Media Center Personnel
Medications	Health Aide, Office Secretary
Misplaced books	Teachers, Media Center, Lost & Found, Office
Misplaced personal items	Teachers/ Office
New address/phone number	Junior High Secretary
Your gym/athletic locker	PE Teacher, Coach
Your hall locker	Office Secretary

LOCKERS

Use of school lockers is a privilege, not a right. All lockers made available for student use at EJHS are the property of the school. These lockers are made available solely for student use in storing school supplies and personal items necessary for use at school. **Backpacks are not allowed in the classrooms – only the smaller cinch sacks.** Your locker is on loan to you. You are the only student provided the combination; protect your security by not sharing the combination with anyone! The school cannot be responsible for lost articles. The student's use of a locker does not diminish the school's ownership or control of the locker. The school reserves the right to search a student's locker, book bag, etc., if the school believes a search is necessary to maintain the integrity of the school environment, to protect other students, or to locate lost or stolen materials.

1. Do not leave valuables or money in your locker.
2. Lockers should not be slammed, kicked, or marked on.
3. Stickers should not be placed in or on your locker; writing on or in lockers is strictly prohibited. Do not use contact paper. **Lockers exterior may not be decorated.**
4. Soft drinks, water bottles, food, snacks or candy are NOT to be stored in lockers.
5. Students should not bother or attempt to open a locker other than their own.
6. If you have trouble with your locker, see the counseling office.
7. Students are not permitted to “set” your locker nor share lockers.

LOST & FOUND

Library and other books that are lost and found will be taken into the instructional media center. Technology devices that are lost and found will be taken to the office. Other lost and found articles can be claimed in the classroom or cafeteria. The school is not responsible for valuable items brought to school. If such items are brought to school for class use, they may be left in the office.

DISMISSAL (END OF DAY)

During dismissal, students who are being picked up will lineup in the back hallway near the concession stand. After given the signal (once buses have left) they will exit door 8 to the north lot. Students walking home will be dismissed at this time as well. All vehicles shall exit the north parking lot (once given the sign by the administrator on duty) to the East (left) and drive around the building in a clockwise direction.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

As per state law, Indiana schools are now required to have a voluntary daily reciting of the pledge of allegiance. Any student who chooses, or whose parent or legal guardian chooses for them not to participate, should notify the student's teacher or principal. Students who are exempt will remain quietly standing while others recite the pledge and will not make any display that disrupts or distracts the other students. The pledge will be followed with a daily moment of silence.

School corporations are also required to have a moment of silence. The moment of silence is not intended to be, and shall not be conducted as a religious exercise. In order that the right for each student to exercise freedom of religion is guaranteed and the freedom of each student is subject to the least state coercion from the state either to engage in or refrain from religious observation on school grounds, there will be a daily moment of silence observed in each classroom or on school grounds. During the moment of silence, the teacher responsible will ensure that all students remain standing and silent, so that each student may exercise his or her individual choice to pray, meditate, or engage in any other silent activity that does not interfere with, distract, or impede another student in the exercise of the student's individual choice.

PARKING

Visitors may park in the north lot (where there are basketball goals). There is also visitor parking to the east of the school near the front of the building (Entrance 1).

PUBLICATION OF STUDENT INFORMATION

Any parent or guardian wanting the name(s) of his child (ren) excluded from any listing of honor rolls, athletic awards, or other forms of school participation is asked to notify the principal's office in writing.

RIDING A SCHOOL BUS

Riding a school bus is a privilege extended to you. Students are under the school's jurisdiction while riding on the bus. The transportation director and/or bus drivers will distribute rules for students riding buses at the beginning of the school year. If a student is suspended from school, the student is not permitted to ride a school bus. The driver's primary concern of transporting students must be their safety. Any student behavior that may distract the driver and affect his/her skill in driving the bus will result in disciplinary action. This disciplinary action could lead to suspension from school provided transportation.

SCHOOL SAFETY

Safety, both in and out of school, must be constantly stressed if we are to avoid accidents and bodily injury. In the building, please walk through the halls; never run. Talk with your friends using a normal conversational volume; avoid shouting and noise making. Your cooperation during school drills is expected. Students have a responsibility to report to school authorities their knowledge of other student's possession of weapons, drugs, alcohol, or other dangerous items. EJHS personnel will work with parents and students to improve student behavior and school safety at school.

There is a difference between "tattling" and notifying your teachers/ administrators about legitimate concerns regarding drug use, potential fights, and other dangerous situations that might affect your own safety, as well as, all the other students and teachers that are a part of our school. Reporting that two students may be involved in a fight, for instance, is a good example. You are helping those students avoid serious injury and possible suspension/expulsion from school. We are all in this together, and we need to help each other.

EMERGENCY PREPAREDNESS

Emergency procedures are outlined in the Edgewood Junior High School Safety Handbook. Directions for fire and disaster drills are posted in each room. Emergency drills will be conducted on a regular basis throughout the year. When the alarm sounds, follow the plans indicated. Your teacher will direct you to the areas assigned for each type of drill. Drills are staged throughout the school year and should be treated with all the seriousness of real emergencies. Three things to remember are:

- (1) proceed in orderly lines
- (2) move rapidly without shoving or pushing
- (3) refrain from talking so that a change of directions may be heard. In case an exit is blocked, follow the directions of the teacher.

EMERGENCY SCHOOL CLOSINGS

It may be necessary for the school to close or have delayed openings during the school year because of inclement weather conditions or other unforeseen emergencies. Edgewood currently uses Blackboard Connect as one of our many methods of communication. Blackboard Connect will be used to announce school closings or early dismissals or other important information. The information may be delivered via a phone call or email. It is important we have your current phone number in our student database to ensure you receive the information in a timely fashion. If you change phone numbers or email addresses please update in Harmony and/or call the office to update at 876-2005. The local radio stations and television stations will broadcast the appropriate information. Please refrain from calling the administration, teachers, or the school to request this information. Additionally, closing or delayed starts are posted on the home page of the district's website as well as television and radio media outlets.

SUBSTITUTE/GUEST TEACHERS

A substitute/guest teacher is an important visitor who has a job to do. You, the student, can help by giving this teacher your complete cooperation. Remember: A substitute teacher has the same authority as a regular teacher. Impressions, good or bad, are carried from the school to the community by visiting substitute teachers. Let us make certain that positive impressions of our school and its programs are extended to the community!

SOLICITING

Soliciting by students in the school is prohibited during the school day.

TECHNOLOGY

Students will have the opportunity to use the various types of technology in the building. Individual computers in the classrooms and computers within the various labs will be available to the students while under direct supervision of the classroom teacher. Students will adhere to the EJHS technology policy. This policy and other pertinent technology related information will be distributed to the students with 1:1 devices.

TECHNOLOGY/BOOK RENTAL

Technology/Book rental and fee information will be issued in a timely fashion. A complete list of devices/books and schedule of fees will be available in Harmony or at the office. Students will be charged for damaged devices/books beyond normal wear. Lost devices/books will be charged at full price. It is the student's responsibility to take care of school property. **Chromebooks will not be allowed in the cafeteria during lunch or breakfast periods.**

TELEPHONES & MESSAGES

Office phones are for conducting school business and may be used before 7:30 a.m. or after school from 2:30 to 3:30 p.m. or during Junior High lunch; students should not ask to use the office phone unless it is an absolute emergency. Telephone messages from home are discouraged as the delivering of phone messages often disrupts the classroom climate; if a message is necessary, contact the office before 1:30 pm. It is requested that such messages be avoided *unless an emergency makes it necessary*. Students will be called to the phone only in cases of emergency. Only messages from parents will be relayed to students.

CELL PHONES

Students' personal cell phones may be used before and after school and at lunch (in the cafeteria only). They must be off and stored in the lockers at all other times of the day. If a staff member takes a phone for improper use, it will be given back at the end of the day per the student picking it up in the office. A discipline referral will also be filed. If taken a second time, the phone must be retrieved by a parent in the front office and the student will be assigned a detention. Subsequent times may result in the cell phone not allowed at school and possible suspension assigned.

VISITORS

Parents are encouraged to visit the school at any time but are encouraged to make an appointment beforehand if a conference is desired. All visitors to the school should report to the office to sign in and get a visitor's pass. Visitor passes will not be provided to friends of the student for the purpose of being with that student during the regular instructional school day.

FOOD SERVICE

Free breakfast will be available daily to all students and will be served in homerooms. Lunch will be served daily in the school's cafeteria. Prices for the meals and individual prices are established by the Board of School Trustees. For financial assistance please fill out the on-line free/reduced form on Harmony during registration. Students are not allowed to leave school during the lunch hour. Students

are expected to practice good table manners and to be responsible for the cleanliness of their place at the table. Students should immediately clean up any spills, food, or wrappers. Students should not move from table to table. No food or drink is to be taken from the cafeteria without the permission of a building administrator.

SCHOOL LUNCH PAYMENT POLICY – MY SCHOOL BUCKS

The school lunch line is cashless. It is the responsibility of the parent to load money in the online account at myschoolbucks.com. There is no charging of lunches. If you require cash or check payment, you may drop this off at the School Service Center to the Nutrition Services Director. Plan ahead; it may take several hours to post to the student's account. ***Students found taking food from the cafeteria line without paying for the food will incur disciplinary action.***

ASBESTOS NOTIFICATION POLICY

State and federal law requires that we notify you annually that we maintain an asbestos management plan for each building. Edgewood Junior High School had abatement of asbestos-containing materials during the remodeling of the building. If you have any questions about our asbestos program, please contact the building principal.

PESTICIDE NOTIFICATION POLICY

Edgewood Junior High School will provide 48 hour notice for all planned pesticide application details to parents, guardians and staff members requesting to be notified. In order to be notified you must be registered with the school in advance to receive this information.

HEALTH SERVICES

A student who becomes ill during the day must request to visit the health Office. The student should first report to his class/teacher and request to visit the Junior High Health or Administrative office. **Do not call home without permission.** Students are not permitted to use their cell phone for this purpose. If it is advisable for the student to leave school, the school health aide, or other school official, will contact the parent.

Seeing the school health aide is not meant to take the place of your family doctor. Law forbids the health aide from dispensing medication of any kind until the following conditions are met:

1. All medication must be brought to school in a container labeled by a physician or pharmacist, stating the student's name, the doctor's name, and the dosage.
2. Non-prescription medication will be administered when medication is in the original container and clearly labeled with the student's name and the dosage to be administered.
3. Written permission of the parent or guardian is required.

Circumstances that necessitate additional services need to be discussed with the building administrator and the school health aide.

Medication possessed by a school for administration during school hours or at a school function may be released only to the student's parent(s) or guardian(s). Medication may not be sent home with the student.

GUIDANCE AND COUNSELING

The purpose of the guidance/counseling services is to help students, teachers, and parents in understanding the student's potential ability and achievement levels. The counselors will assist new students to become acquainted and adjusted to our school and will counsel individually and in small groups regarding concerns or problems. Information concerning career opportunities can be found in the Junior High office. Students may request a conference with a counselor, or teachers may refer a student to a counselor for help. Parents are also encouraged to call the counseling office if they feel their son or daughter is experiencing a problem.

GRADING

EJHS operates on a nine-week grading period. Grade reports will be emailed at the end of each grading period. Progress reports/grades can be checked at any time in Harmony.

A+	100%	High Achievement
A	93-99%	
A-	90-92%	
B+	87-89%	Above Average
B	83-86%	Achievement
B-	80-82%	
C +	77-79%	Average
C	73-76%	Achievement
C-	70-72%	
D +	67-69%	Below Average
D	63-66%	Achievement
D-	60-62%	
F	0-59%	Unsatisfactory Work

While the above is a general guideline for grading available to the teachers, the uniqueness of each subject is recognized and each teacher is encouraged to outline course requirements early in the grading period so that you have a clear understanding of how you will be graded. Do not hesitate to address questions to your teachers regarding grading. No two classes will be graded in exactly the same manner.

EJHS STUDENTS TAKING HIGH SCHOOL CLASSES

It will be the policy of Edgewood Junior High School that junior high students who take high school credit Math classes (Algebra I & Algebra II) will have those classes counted into their high school GPA and class rank for graduation purposes. Students may have the option of retaking these classes if they do not get the desired grade while in junior high, but this must be done by the end of the following year.

INCENTIVES/RECOGNITION

Our incentive program(s) recognizes and rewards students who excel in various aspects of the school. Incentive awards and recognition are given in the areas of academics, athletics, attendance, citizenship, leadership and service. Certificates, recognition in the local paper and school newsletter, student of the month, acknowledgment in the daily bulletin, academic and athletic trophies/plaques, field trips, and team awards are among some of the incentives.

HONOR ROLL

There are two honor rolls at EJHS. The requirements for each are as follows:

All A Honor Roll – a student must have all “A’s” (4.0 G.P.A.)

Honor Roll – no grade lower than a “B”

WITHDRAWAL FROM SCHOOL

Prior to withdrawing from school for any reason, parent(s) and the student must notify the office at least one day **prior** to the last day of attendance for the student. All books and technology devices must be turned in and all financial obligations fulfilled prior to withdrawing from school.

PROMOTION, PLACEMENT, AND RETENTION

(Elementary – Junior High School) Promotion to the next grade (or level) is based on the following criteria:

- Current level of achievement
- Potential for success at the next level
- Emotional, physical, and/or social maturity
- Age
- Prior retention
- Attendance

The Principal determines promotion or retention after consultation with parents and staff.

ATHLETICS

Edgewood Junior High School is proud of its interscholastic athletic program that offers several different sports for student involvement. Information about participation in each sport is made available to students at appropriate times of the school year. EJHS competes with neighboring schools in volleyball, tennis, football, cross country, basketball, wrestling, swimming/diving softball, and track/field. We offer excellent facilities for athletes and it is the athlete's responsibility to show proper respect and attitude toward maintenance of our newly renovated facilities and school equipment. Each participant must pay a transportation fee of \$30. If a family has two students in one sport, the second one is half; \$15. If a student is in two sports during the same season, they pay \$45.

ATHLETICS ELIGIBILITY

We feel that emphasis needs to be placed on academics to be eligible for athletics at Edgewood Junior High School. Only students enrolled full-time may participate on sports teams (IHSAA Rules 12-1, 18-1). A medical physical must be on file in the school office before participation begins. The student must pass ALL of their classes in order to be eligible to participate. The following measures will be taken to ensure that each student is meeting these criteria. **Students may be denied participation or dismissed from a team if they have accumulated 10 or more Tardies OR 6 or more Discipline Reports.**

Grades will be checked at mid-terms (4 ½ weeks) and at the end of each grading period (9 weeks). If a student/athlete has a failing grade they become ineligible to participate in games/meets. They can still practice daily, but they cannot participate in contests. After two weeks, the grades will be rechecked. As long as they do not have any failing grades, they become eligible again. If they still have a failing grade(s), they are done for the remainder of the season. Each student will begin each year as eligible.

Conflicts Between Activities

1. Activities at Edgewood Junior High School share many students. From time to time there may be a conflict between the practice, rehearsal, game, and/or performance times of these activities. The student-athlete can help make a decision as to which activity to attend.
2. The general rule is that the student can choose, without any type of grade loss penalty, to attend the EJHS activity he/she wants. All conflicts should be known before the season, when possible, and the coach and sponsors of the conflicting activities should communicate and resolve conflicts before problems occur. When several conflicts occur, students should alternate days back and forth between practices or rehearsals after making the decision of which rehearsal or practice to attend initially.
3. The importance of a game or contest will always take precedence over any practices or rehearsals. Student-athletes and performers will be expected to prepare with their groups or teams the day of a performance or game. Co-curricular events take preference over ECAs. If you have given an excuse to not participate in PE, you may not participate in after school activities or

sports. With foreknowledge of non-health related absence (court, voting polls, routine/follow up appointments, bereavement), students are allowed to practice or play in a game that same day.

Student athletes may be dismissed from a team for failure to represent EJHS appropriately, for gross misconduct or for not following school rules or public laws.

SCHOOL SPIRIT

Each student will have opportunities to exhibit school spirit. It should be expressed at all times -- in school, at games, and at all school activities. The key to school spirit lies in the *positive* attitudes of individuals. Those who possess confidence, pride, and enthusiasm create an atmosphere that leads to success at school.

School Colors – Black & Red
School Logo - Running Horse
School Nickname - Colts

GO Colts!

UNIFORM STANDARD OF DRESS

(UPDATED SEPTEMBER 16, 2019)

Richland Bean Blossom Community Schools respects students' rights to express themselves in the way they dress. All students who attend RBCSC are also expected to respect the school community by dressing appropriately for a K-12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students and the adults that supervise them. This policy is intended to provide guidance for students, staff, and parents.

For general guidance, any fashion (dress, accessories, or hairstyle) that disrupts or interferes with the educational process or presents a safety risk will not be permitted.

1. Clothes must be worn as intended by the manufacturer. Appropriate undergarments are required and must be covered at all times. Undershirts intended to be worn as undergarments are not to be worn without appropriate outerwear.
2. Pants and shorts may not be worn below the hipbone. Shorts and skirts must be at least mid-thigh in length. Pants/jeans that contain holes must not show skin above mid-thigh. Pants that are a tight, stretch design (leggings, jeggings, tights; spandex) must not be see-through.
3. All shirts and blouses must cover the entire torso area (chest, cleavage, armpits, waist, and back) and maintain coverage whether a student is standing or sitting. Sleeveless shirts must have straps that are a minimum of 2 inches wide.
4. Footwear must be worn at all times.

Prohibited from school:

1. Clothes that portray weapons, drugs, alcohol, tobacco, gangs, sexual content, racial, sexist, or prejudicial symbols, put-downs, or any other that may promote an environment of hostility.
2. Pajamas; except on days designated by the school.
3. Shoes with built-in wheels or house slippers.
4. Wearing hats or hoods; except on days designated by the school.
5. Sunglasses – unless prescribed by a physician.
6. Jewelry that presents a danger will not be permitted: spiked bracelets, spiked rings, sharp objects, chains longer than 12" or dangling freely, etc.

The administration of each school reserves the right to determine what constitutes appropriate dress. If a student has selected a manner of appearance that is beyond mere freedom of expression and disrupts the educational process or presents a risk to themselves or others, they may be asked to change or be removed from the educational setting.

DISCIPLINE

The superintendent, principal, any administrative personnel, any designee of the principal or any teacher of the Richland-Bean Blossom School Corporation shall be authorized to take any action in connection with student behavior, in addition to the actions specifically provided in; IC 20-33-8 that is reasonably desirable or necessary to help any student to further school purposes, or to prevent an interference therewith, such action may include but not limited to the following:

1. Counseling with a student or group of students
2. Conferences with students and/or parents' of students
3. Verbal reprimand or warning to student
4. Assigning student additional work
5. Rearranging class schedules
6. Requiring a student to attend school detentions, or Thursday School
7. Restriction of extracurricular activities
8. Restriction of driving privilege
9. Suspension and expulsion
10. Cancellation of work permit
11. Restitution
12. Referral to Monroe County Probation Prosecutor office

Office Discipline Referrals:

The general procedure for handling disciplinary referrals will be the administration will exhaust all avenues of disciplinary actions before recommending expulsion except in extreme cases where the handbook recommends expulsion for specific violations.

NOTE: ANY STUDENT WHO RECEIVES MORE THAN 8 REFERRALS (cumulative throughout the school year) MAY BE RECOMMENDED FOR EXPULSION.

BULLYING

Per Indiana Code (IC 20-33-8-0.2) and RBBCSC Board Policy 5517.01, Bullying is defined as, *“an overt, unwanted, repeated acts or gestures, including verbal or written communications transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, or harm the targeted student and create for that targeted student an objectively hostile school environment.”*

How to report bullying: Parents/Students can report Bullying anonymously by retrieving the Bullying Report Form from the website or by entering the following web address into their browser:

<http://www.rbbcsk.k12.in.us/ejhs-parents/ejhs-bullying-form>

1. This rule applies when a student is:
 - a. On school grounds immediately before or during school hours, immediately after school hours or at any other time when the school is being used by a school group (including summer school);
 - b. Off school grounds at a school activity, function, or event;
 - c. Traveling to or from school or a school activity, function, or event; or

d. Using property or equipment provided by the school.

2. Bullying by a student or groups of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student through overt, repeated acts or gestures, including verbal or written communications transmitted, and/or physical acts committed, or any other similar behavior is prohibited.

3. Parents or students who suspect that repeated acts of bullying are taking place should report the matter to the school principal or designee. School personnel will investigate all reports of bullying.

4. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the violation.

Procedures for handling a bullying report:

Once a report is filed: The incident shall be investigated and documented:

1st incident is a conference and verbal warning

2nd incident may result in a Suspension/Expulsion from school

3rd incident may result in Expulsion and referral to law enforcement

*These are the guidelines for handling individual incidents, however, if an incident is deemed severe the following steps may be bypassed regardless of previous incidents.

**Retaliation against any person who reports , is thought to have reported, files a complaint, or otherwise participates in an investigation concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation is considered a serious violation of school policy and may be disciplined as indicated above.

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

Modified 7/29/2020 JMN