

## REQUEST FOR STUDENT TRANSFER

Parent/Guardian/Custodian Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student D.O.B.: \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Returning Student

New Enrollment to Corporation

Being a non-resident student of the Richland-Bean Blossom Community School Corporation request consideration of the enrollment of the above named student in the **Richland-Bean Blossom Community School Corporation**.

### I understand:

- A. the enrollment is for educational purposes only;
- B. the student must be in good standing in his/her current residence school corporation;
- C. I agree to provide transportation to and from the assigned school;
- D. I agree to pay any transfer costs in a timely manner as prescribed by the School Corporation and state law.
- E. I agree to submit all records and documents requested by the school corporation.
- F. I understand the student must remain in good standing academically and behaviorally to continue enrollment in the school corporation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### The decision of the superintendent to recommend acceptance will be based on the following criteria:

1. financial impact of the enrollment of the student on residential students and inclusion of the student in the ADM count of the Richland-Bean Blossom Community School Corporation;
2. the student's attendance and academic record at the previous school and status regarding graduation;
3. the availability of curricular or programs that are specifically aligned with the student's demonstrated academic or career aspirations;

- 4. the student's disciplinary record at the previous school of attendance;
- 5. class size and program capacity of the school/grade level in which the student requests to enroll;
- 6. the willingness and ability of the parents, guardians, or custodians to provide transportation to and from the school and extra-curricular activities as appropriate; and
- 7. the compatibility of the proposed enrollment with the standards of organizations with which the school corporation is affiliated such as the Indiana High School Athletic Association.

**The transfer shall not place an undue burden on the school corporation, and no transfer shall be accepted for enrollment for athletic reasons.**

( ) Request approved for:  EPS  EIS  EJHS  EHS

( ) Request denied

Signed: \_\_\_\_\_ date: \_\_\_\_\_

Principal

Signed: \_\_\_\_\_ date: \_\_\_\_\_

Superintendent of Schools

Richland Bean Blossom Community School Corporation